

# **Bhagat Phool Singh Govt. Medical College for Women Khanpur Kalan, Sonipat**

Email: [bpsgmc.purchase@gmail.com](mailto:bpsgmc.purchase@gmail.com)

## **Invitation of e-quotation for**

**Item--- Glass Slide (Size—75 mm x25 mm)**

Inquiry No: Purchase/2025/10329

Inquiry Issue Date: 10.10.2025.

Last Date of Submission: 15.10.2025 (11:00 AM)

Rate quotation in sealed envelope/Password protected quotation are hereby invited from the valid firms and suppliers by the undersigned on behalf of the Director, BPSGMC Khanpur Kalan for Supply of Consumables as per Annexure-1 for the Institute as per terms & conditions mentioned below. The filled e-quotations must receive through registered e-mail (Password protected) on or before 15.10.2025 at 11:00 AM & quotation opened on 15.10.2025 at 11:30 AM.

### **“QUOTATION FOR”**

**Item--- Glass Slide (Size—75 mm x25 mm)**

**Closing Date--13.10.2025 Time 11:00 AM.**

#### **1. Terms & Conditions:-**

a) The quotations received Sealed/online after the deadline shall not be entertained under any circumstances whatsoever. In case of any delay this Institute will not be responsible.

**The online submission through password protected ode will also be restricted.**

b) Quotations must be in online prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.

c) Quotation must be submitted in the office of undersigned before deadline of submitting the quotation.

d) Rates must be quoted in **Indian Rupees** and as per the format specified taxes extra if any must be written separately.

e) Rates must be quoted F.O.R basis (including Freight charges)

f) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.

g) The rates quoted must be valid for 90 days minimum or as per State Govt. instruction issued from time to time, from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.

- h) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- i) Any conditional quotation shall be rejected summarily.
- j) **Delivery Period** –As per supply order on issuing by this office.
- k) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value on which amount when there is no EMD.
- l) **Payment Terms:** Payment will be only after satisfactorily complete delivery /commissioning of material and after inspection by Inspection Committee.
- m) BPSGMC, Khanpur Kalan Sonipat reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the BPSGMC, Khanpur Kalan Sonipat will be final in this regard.
- n) BPSGMC, Khanpur Kalan Sonipat reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the BPSGMC, Khanpur Kalan Sonipat will be final in this regard.
- o) The Sealed Quotation on the envelop due date & product name mandatory. If not mention on the envelope. The quotation will be rejecting.

**Special Terms & Conditions:-**

1. Bidder must quote the product as per specification provided in Annexure 1.
2. The supplier may be asked to submit the sample of quoted make for technical evaluation, to the BPSGMC, Khanpur Kalan Sonipat, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.
3. Inspection committee will check the products thoroughly, if somehow inspection committee found any discrepancy and is not satisfied with the final product (final product should be same as reviewed ones at the institution) then BPSGMC, Khanpur Kalan, Sonipat has the right to reject the supply and cancel the order, and no claim for payment in this regard will be entertained.
4. **Jurisdiction:** The Jurisdiction will be district Sonipat only.
5. It is directed to IT Cell that requisition of above item may also be placed on website of BPS GMC Khanpur Kalan Sonipat for vide publicity to invite a competitive manner of purchase.
6. Sample will be provided by the firm with Quotations, otherwise quotation not accepted for the Institute.

  
**Accounts Officer**  
BPS Government College for Women  
Khanpur Kalan (Sonipat)

Encl.: Annexure 1 (Specification)

Annexure 2 (Format of price bid)



**Annexure--II**

| Sr. No. | Name of the items.                | Req.Qty. | Specifictation  | Remarks                             |
|---------|-----------------------------------|----------|-----------------|-------------------------------------|
| 1.      | Glass Slide<br>Size—75 mm x25 mm) | 500 Pkt  | Make- Blue Star | 1. Qty may be increase or decrease. |

**[On the letterhead of firm]**  
**PRICE BIDFORM**

To,

Director,  
BPSGMC (W),  
Khanpur Kalan, Sonipat

1. I/We ..... Submitted the quotation for EnquiryNo.“**QUOTATION FOR SUPPLY.....AGAINST THE INQUIRY NO: BPS/Purchase/2025/....** due on dated.....at BPSGMC, Khapur Kalan, Sonapat.
2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. The vendor should also certify that the rates quoted in the quotation are not more than the MRP of the manufacturers.
4. I/We hereby offer to supply at the following rates.

| Sr. No | Particular | Quantity | Quoted Make (If any) | Price/Unit Exclusive of Tax ( INR) | GST/CST/ST |
|--------|------------|----------|----------------------|------------------------------------|------------|
| 1.     |            |          |                      |                                    |            |
| 2.     |            |          |                      |                                    |            |

Date\_\_\_\_\_

Place\_\_\_\_\_

Phone\_\_\_\_\_

(Signature of Authorized Person)\_\_\_\_\_

(Name)\_\_\_\_\_

**B.P.S. Govt. Medical College For Women**  
**Khanpur Kalan, Sonapat.**



**OFFICE ORDER**

No. BPSGMC/PUR/2025/ 10330-32

Dated:- 10/10/25

The Committee of the following officers/officials is hereby constituted for opening / Evaluation of the Technical bid/quotation, financial bid/quotation and recommendation of purchase of item if rate found justified of item through website Institute & registered firm for item mentioned on bottom of this page on bid open on **15.10.2025** at 11:30 AM in Purchase Branch, BPS GMC for Women, Khanpur Kalan, Sonapat for smooth functioning of the institution.

41. HOD Blood Tranfusion/Sr.Rep
2. I/c Central Store/Sr.Rep.
3. Sr. Rep. of Account Branch

Dated: 10.10.2025

Sd/-

Director  
BPS GMC for Women  
Khanpur Kalan, (Sonapat)

**Endst. No. BPSGMC/PUR/2025/**

**Dated:-**

A copy is forwarded to all the concerned for kind information and necessary action please as required:-  
All concern officers/official with the request, if any member is not present at the time of bid/quotation opening, the bid/ quotation will be opened and same will be forwarded to committee for evaluation, verification and signature as required.

  
Accounts Officer  
For Director BPS GMC for Women  
Khanpur Kalan, (Sonapat)

| Sr.No. | Name of items                    | Quantity |
|--------|----------------------------------|----------|
| 1.     | Glass Slide (Size—75 mm X 25 mm) | 500 Pkt  |