

Bhagat Phool Singh Govt. Medical College, Khanpur

Kalan, Sonipat

Email: [bpsgmc.purchase@gmail.com](mailto:bpsgmc.purchase@gmail.com)

**Invitation of quotation For installation of Laundry machines in student Hostel at Bhagat Phool Singh Government Medical College for Women, Khanpur Kaplan, Sonipat.**

Inquiry No Purchase 2025/ 4911

Inquiry Issue Date: 01.05.2025

Last Date of Submission: 08.05.2025

Sealed/ E-Quotations are hereby invited on behalf of the Director, BPS GMC for Supply of services as per Annexure-1 for the Institute as per terms & conditions mentioned below. The filled quotations must reach in this office of on or before 08.05.2025 at 02.00 PM. The Envelope containing the quotation should be sealed and super scribed as under-

**"Quotations For Installation Of Laundry Machines In Student Hostel At Bhagat Phool Singh Government Medical College For Women, Khanpur Kaplan, Sonipat.**

**DUE Date 08.05.2025 at 02:00 PM"**

Laundry services are required for hostel students. At present there are approximately strength of students and staff is 1000. The vendor to provide industrial grade automatic washing machines with dryer capable of washing cotton, polyester, woolen, jeans.

**Eligibility Criteria:**

Laundry service is required for BPS GMC girls hostels. There are currently hostels 4 + 2.

1. Only GST Registered Bidders authorized as the service provider are allowed to participate in the tender for providing App Based Smart Laundry Services at the premises of all hostels at BPS GMC Campus.
2. The Bidder Firm/Company should be registered as an entity for not less than five years in India.
3. Experience:
  - i) The Bidder should have experience of running at least two similar App Based laundry Services at Government or Semi Government Institutes.
4. For authorized bidder, the authorization specific to participate in the tender should be provided on letter head. With a clause that in case, the authorized bidder fails to fulfill the obligations of the contract during its currency, the team will fulfill the obligations by themselves or through their any other authorized vendor, without any change in price or any other terms & conditions of the contract.
5. The detailed technical solution and its details for App Based laundry solution to be provided in the technical bid. It should necessarily include the details of App and its functionalities and details of Washing Machine that will be deployed.
6. If required, the demo of the App based solution may be requested during technical evaluation stage, only the bidders fulfilling all the other eligibility criteria would be requested for such demo.

**Scope of Work:**

1. The App based laundry solution should have provision to pre-book slots for washing.
2. Once the slot is allotted the user shall use the machine as per the slot only.
3. The washing cycle shall end as per the pre-booked slot timings irrespective of the start time.
4. The machine is to be operated through APP only. If the washer/machines have any manual buttons on it, they are to be made dysfunctional for normal use.
5. The washing machine provided by the bidder should have in built connectivity to connect to the smart APP. Institute will not provide internet connectivity in any form.
6. The strength of the student/staff of the Institute is approximately 1000 which may increase in the upcoming years.
7. Selected bidder has to install at least 10+ Washing machines of 10 KG or above. App enabled automated professional washer at no cost. These washers shall be maintained by bidder at no extra cost.
8. Depending upon the requirement/usage the number of machines may be increased or decreased without any additional financial implication.
9. The selected Bidders has to manage APP Based Smart Laundry Services and has to look after the complete management such as providing, equipping, manning, running and managing of APP Based Smart Laundry Services and collecting charges from the users at rate quoted in the Financial Bid. Further, the selected bidder must set up its own machinery infrastructure for providing APP Based Smart Laundry Services.



10. Bidder has to authorize one representative who can visit with permission the Institute campus of the Institute (at least once in a Month) and inspect the health of installed washers/machines. However, authorized representative has to visit the campus immediately as and when any technical issue arises or any complaint raised by the students/staff.

11. Bidders will have to replace any malfunctioning/dysfunctional washing machine within 48 hours without any cost.

12. Bidder has to provide adequate training to students/staff to ensure smooth operation of APP based laundry application and machines.

13. Students/staff of the Institute will visit the laundry lounge and will use the application provided by the bidder for laundry purpose.

14. App Based Smart Laundry Services must be functional on all days 24X7.

**Duration of Contract:**

The contract will be awarded initially for a period of 03 Years which may be extended for further two years based on the performance evaluated by the Institute. However, the competent authority of the Institute reserves the right to terminate the contract with a notice of 30 days without assigning any reasons.

**Termination of Contract:**

(i) If the services of the agency/company are not found satisfactory, they may be issued 15 days' notice for improvement by authority of the Institute. If satisfactory improvement is not found even after this notice, a final 15 days' notice shall be issued to the agency/company by authority of the Institute to terminate the contract without prejudice to any rights or privileges accruing to either party prior to such termination. During the period of notice both parties shall continue to discharge their duties and obligation.

(ii) The agency/company shall give vacant premises to BPS GMC and return all the Equipment/fixtures and other items, facilities etc., once the contract period is over or terminated.

**Other Terms & Conditions:**

1. Only students/staff of BPS GMC Khanpur Kalan will be allowed to use the APP Based Smart Laundry Services.

2. Detergent/washing chemicals shall be arranged by the users themselves. Washing machines should be able to operate on all common detergent types available in market.

3. Washers/machines shall be procured by the bidder on their own name and accordingly the bidder shall be responsible for comprehensive insurance of the washers/machines kept inside the hostel premises.

4. Institute will not be liable for any damages to the washing machine by the users. All maintenance of the machine is responsibility of the bidder. In case of any breakdown, the replacement/repair time should not be more than 48 hours.

5. The agency/company will be required to execute an agreement in the prescribed format on Non-Judicial Stamp paper of Rs. 100/-or above before commencement of the Contract. Cost of the stamp paper will be borne by the contractor.

6. The Institute reserves the right to accept or reject any bid, and to annul the process and reject all bids at any time prior to award of Contract, without assigning any reasons thereof and Institute shall not bear any monetary liability incurred to the affected Bidder(s). Decision of the Institute in this regard shall be final and binding to all.

7. For all disputes arising out of non-adherence of any terms stipulated above, the Competent Authority of the Institute is the final authority and its decision shall be final. However, the legal jurisdiction for all matters would be Sonapat, Haryana only.



8. Any points that have not been specifically addressed/enumerated in this bid or any points that need clarification at later stage, will be decided by the competent authority of the Institute and his decision in this regard shall be final and binding.

9. The vendor must mention the time duration of a single wash cycle along with the cost.

10. The L1 will be decided by cost per minute/cycle.

**NOTE:**

The rates should be valid for period of three years from date of issue of contract. The contract can be extended for further three year; subject to satisfactory performance on the same rate and terms & conditions.

**B) AWARD OF CONTRACT: PLACEMENT OF ORDER**

The INSTITUTE shall consider SERVICE CONTRACT of laundry services of those bidders whose offers have been found technically, commercially and financially acceptable (L-1 firm). The INSTITUTE reserves the right to counter offer price(s) against price(s) quoted by any bidder.

**C) EXECUTION OF CONTRACT:**

I. The expenses of completing and stamping the agreement shall be paid by the bidder.

**E) SUBMISSION OF TENDER**

I. All bid/ tender documents are to be uploaded online at College portal i.e. <http://bpsgmckhanpur.ac.in/> only and in the designated cover/ part on the website against tender ID. Tenders/ bids shall be accepted only through online mode and Late tenders will not be accepted.

II. The online bids shall be opened at the Directors office of the BPS GMC, on above given date and time. If the tender opening date happens to be on a holiday or non-working day due to any other valid reason, the tender opening process will be attended on the next working day at same time and place. BPS GMC Khanpur will not be responsible for any error like missing of schedule data while downloading by the Bidder.

III. The bidder shall upload the tender documents duly filled in and stamped by the authorized signatory on each and every page. Tender not submitted/uploaded in the prescribed form and as per the tender terms and conditions shall be liable for rejection.

Check List of Documents (signed & stamped) to be provided and uploaded by the Bidder:

- GST
- PAN Card
- Proposal of Washing Machines
- Rate Card
- List of users



## 2. Special Terms & Conditions

- N) Bidder must quote the product as per specification provided in Annexure 1.
- O) Earnest Money of Rs.10000/- in form of DD /NEFT /RTGS (Accounts No. 922010002003508, IFSC Code- UTIB0004934, Name- Medical college and Hospital welfare society) in favour of The Director Bhagat Phool Singh Govt. Medical College for Women, Khanpur Kalan, Sonipat will have to be submitted along with quotation. In case of E-quotation copy of DD will have to be submitted through mail and original DD will have to be deposited in Purchase Branch. In case of non-submission of DD, bid of the concerned bidder will be considered technically disqualified. DD of L-1 will be converted in performance security and this amount will be returned after successful completion of work, whereas DD of unsuccessful bidders will be returned immediately.
- P) Inspection committee will check the services thoroughly, if somehow inspection committee found any discrepancy and is not satisfied with the services then BPS GMC for Women, Khanpur Kalan, Sonipat has the right to reject the claim for payment and cancel the order.
- R) All Govt. Instruction, Norms, Taxes, Safety Measures will be applicable as per rates & standard.

  
Senior Accounts Officer,  
BPS GMC for Women,  
Khanpur Kalan, Sonapat.

Encl: Annexure 1 (Specification)

Annexure 2 (Format of price bid)

### Annexure 1

#### Specification

| Sr. No. | Item Name                                          | Rate per |
|---------|----------------------------------------------------|----------|
| 1       | Installation of Laundry machines in student Hostel |          |

**ANNEXURE "2"**

**[On the letter head of firm]**

To  
The Director,  
BPSGMC,  
Khanpur Kalan, Sonipat

1. I/We.....  
Submitted the quotation titled as **"QUOTATION FOR .....AGAINST THE INQUIRY NO: Purchase/2025/.... due on dated.....at BPS GMC, Khanpur Kalan, Sonipat.**
2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/ we, hereby submit DD of Rs.10,000/- in favour of The Director Bhagat Phool Singh Govt. Medical College, Khanpur Kalan, Sonipat.
4. I/We hereby offer the following rates for laundry services.

| Sr. No | Particular | Quantity | Quoted Make | Price/Unit Exclusive of Tax ( INR) | GST/CST/ST |
|--------|------------|----------|-------------|------------------------------------|------------|
| 1.     |            |          |             |                                    |            |
| 2.     |            |          |             |                                    |            |

**Date**\_\_\_\_\_

**Place**\_\_\_\_\_

**(Signature of Authorized Person)**\_\_\_\_\_

**(Name)**\_\_\_\_\_

**Phone No:**

  
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