

**B.P.S Govt. Medical College for Women**  
**Khanpur Kalan, Sonapat**

**EMPLOYMENT NOTIFICATION**

Applications are invited for the post of *Project Technical Officer* is to be filled on purely temporary basis for a period of one (1) year under the ICMR PROJECT-*IMPLEMENTATION of NCDIR electronic mortality software*. The prescribed application form along with terms & conditions, eligibility criteria can be downloaded from the website of the college i.e [www. bpsgmckhanpur.ac.in](http://www.bpsgmckhanpur.ac.in). The applications complete in all respects should reach in the O/O Director, BPS Govt. Medical College for Women, Khanpur Kalan, Sonapat on or before 06.09.19 upto 05:00 PM.

Director  
BPSGMC for Women  
Khanpur Kalan, Sonapat

**OTHER DETAILS & QUALIFICATION**

<b>Sr. No.</b>	<b>Details</b>	<b>Requirements/Information</b>
1	Name of Post	Project Technical Officer
2	No. of vacancy	One post
3	Essential Qualification	Graduate in science/relevant subjects/from a recognized university with five year work research experience from a recognized institution or Master's degree in the relevant subject. Distance Education Qualification will not be considered
4	Desirable Qualifications	1. Knowledge of Basic Computer. 2. Knowledge of Internet applications. 3. Knowledge of Communication skills.
5	Age	Not exceeding 30 years on
6	Nature of duties	<ul style="list-style-type: none"><li>• Coordination of project activities and monitoring implementation of project in all participating department</li><li>• To assist in preparation of study tool, Proforma &amp; reports</li><li>• To assist in preparation of all necessary documents of the meetings</li><li>• Assist in organizing meeting and preparation of minutes of the meeting,</li><li>• Visiting all participating departments for assessment and monitoring of progress</li><li>• To assist in preparation of progress report</li><li>• Assist in writing scientific papers for publications</li><li>• To assist in any other works related to the project or other scientific/technical activities assigned to him/her time to time.</li></ul>
7	Consolidated Emoluments	<ul style="list-style-type: none"><li>• Rs. 32,000/- per month (fixed)</li></ul>
8	Tenure	<ul style="list-style-type: none"><li>• One Year</li></ul>
9	Place of Work	<ul style="list-style-type: none"><li>• BPS GMC for Women Khanpur Kalan, Sonipat</li></ul>
10	Date & Time of interview/Test (If the number of candidates is more than 5 against one post)	

**Terms & condition:**

1. The post is to be filled up on purely temporary basis for a period of 1 year extendable on yearly basis up to completion of the project whichever is earlier on basis of work performance by the concerned with (revised emoluments if any as per ICMR).
2. Incomplete/late applications will not be entertained.
3. Without signature applications will be rejected.
4. Application will only be accepted in prescribed format.
5. Any canvassing on behalf of the candidate or attempting to bring external influence with regard to selection/recruitment shall be considered as disqualification.
6. Age relaxation for reserved categories will be as per DOPT rules 5 Years in case of SC/ST candidate.
7. No benefit of Provident fund, Accommodation HRA, CCA, Leave Travel Concession, Medical Claim etc will be considered, since the post is on purely temporary basis.
8. No TA/DA etc will be given to attend the interview.
9. The appointment is terminable with one month notice from either side without assigning any reason.
10. Contract can be terminated at any time if the performance of the candidate is found unsatisfactory without giving notice.
11. Since the project is purely temporary, the incumbents selected will have no claim for regular appointments under ICMR or continuation of their services in any project.

**General conditions (as per ICMR):** - The candidates have no right to claim for any regular employment. The appointing authority has the right to accept/reject any application without assigning any reason (S) and no correspondence in this matter will be entertained. Age, Qualification, experience etc., will be reckoned as on the date of interview. Those appearing for interview should bring with them (1). All certificate/testimonials in original (2) one set of self attested copies of each certificate.

1. For any query, please contact at email id: [emorbps@gmail.com](mailto:emorbps@gmail.com).
2. Candidates should regularly visit the institute the website for information & any updating.

## APPLICATION FORM

### POST APPLIED FOR: PROJECT TECHNICAL OFFICER

1. Name of the applicant ( in full block letters).....
2. Father's /Husband's Name.....
3. Date of Birth.....
4. Age as on .....
5. Gender (Male/Female).....
6. Present Address ( with pin code).....  
.....
7. Permanent address (with pin code).....  
.....
8. Email ID.....
9. Mobile No.....
10. Academic & professional Qualification (Starting From Higher Secondary) -

Paste self  
attested recent  
colored  
passport size  
photograph

No.	Name of the Exam	Board/University/ College	Year of Passing	Percentage of Marks
1				
2				
3				
4				
5				

11. Details of experience – starting with current / most recent one .

No.	Organization Name	Designation	From	To	Last Salary Drawn	Reason for Leaving

- Additional information may be provided on separate row/coloum/ sheets.

12. Total experience in years.....
13. Knowledge of computer.....
14. Any other information.....  
.....

#### DECLARATION

It is certified that the information provided as above is true & complete in all respects and to the best of my knowledge & Belief. If anything found wrong/Incorrect, my candidature stands cancelled.

(Signature of the Applicant)

Name.....  
Place.....  
Date.....